

**CITY OF FAIRVIEW
 BOARD OF COMMISSIONERS
 REGULAR MEETING MINUTES
 APRIL 18, 2024, 7:00PM, CITY HALL**

Lisa Anderson, Mayor
 Brandon Butler, Vice Mayor
 Wayne Hall, Commissioner
 Stuart L. Johnson, Commissioner
 Chris McDonald, Commissioner
 Tom Daugherty, City Manager
 Patrick Carter, City Attorney
 Rachel Jones, City Recorder

Staff Present: Tom Daugherty, Rachel Jones, Bree Bailey, Patrick Carter, Ethan Greer, Keith Paisley, Keith Reed, Scott Hughes

1. **Call to Order @ 7:04 P.M.** – Mayor Anderson
2. **Roll Call** - City Recorder, Rachel Jones

	PRESENT	ABSENT
Mayor Anderson	X	
Vice Mayor Butler	X	
Commissioner Hall	X	
Commissioner Johnson	X	
Commissioner McDonald	X	

3. **Prayer and Pledge** – Vice Mayor Butler
4. **Mayor Comments** – Mayor Anderson welcomed everyone to the meeting. She thanked Detective Reed and Sergeant Hill for attending the meeting and reminded everyone to make sure their microphones are turned on.
5. **Approval of the Agenda**

Motion to approve: Vice Mayor Butler
Second: Commissioner Johnson

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler	X			
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
MOTION PASSED 5-0				

6. **Citizen Comments** - None
7. **Public Announcements, Awards, Recognitions**
 - A. **City Events** – City Manager, Tom Daugherty
 - B. **Arbor Day Proclamation / Tree City USA** – Mayor Anderson & David Dodoro
8. **Staff Comments and Monthly Reports**
 - A. **Community Services Report** – City Planner, Ethan Greer
 - B. **Police Department Report** – Police Chief, Zack Humphreys
 - C. **Fire Department Report** – Fire Chief, Scott Hughes
 - D. **Finance Report** – City Manager, Tom Daugherty

E. City Manager Report - City Manager, Tom Daugherty

9. Consent Agenda

A. Minutes from April 4, 2024, Board of Commissioners Regular Meeting.

Motion to approve: Commissioner Hall

Second: Commissioner McDonald

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler	X			
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
MOTION PASSED 5-0				

10. Old Business

A. Second and Final Reading, Ordinance 2024-06, An Ordinance to amend the Fairview Zoning Ordinance Article 6: Residential District Regulations, Sections 6-104 Purposes and Intent of AR – Agricultural/Residential Districts, in order to add the Animal Care and Veterinary Services to 6-104.1(2) Uses Permitted with Supplemental Provisions (SUP). (City Planner)

Motion to approve: Commissioner Johnson

Second: Commissioner McDonald

Discussion: Mr. Greer explained this will allow veterinary services in AR-15 agriculture zoning.

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler	X			
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
MOTION PASSED 5-0				

11. New Business

A. Resolution 13-24, A Resolution supporting the submission of an application for the FEMA Fire Prevention and Safety Grant Program as well as support for the required matching funds from the City of Fairview. (Fire Chief)

Motion to approve: Commissioner Johnson

Second: Commissioner Hall

Discussion: Chief Hughes explained this is a federal grant for prevention and investigative tools for the Fire Marshal. Chief Hughes stated this is a small grant and the city's match would be approximately \$164.

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler	X			
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
MOTION PASSED 5-0				

B. Resolution 14-24, A Resolution of the City of Fairview Board of Commissioners to only allow city issued electronic devices to be used during Municipal Planning Commission meetings. (City Manager)

Motion to approve: Commissioner McDonald

Second: Commissioner Hall

Discussion: Mr. Daugherty explained this resolution came as a recommendation from legal staff. Mr. Daugherty stated the Board of Commissioners already practices this and it limits the liability to the city and protects each member of the commission. Mr. Daugherty explained the cost of these devices, which is very minimal to the city.

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler	X			
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
MOTION PASSED 5-0				

C. Resolution 15-24, A Resolution authorizing the Mayor to execute an agreement between Wold Architects and Engineers and the City of Fairview, Tennessee. (Police Chief)

Motion to approve: Commissioner Johnson

Second: Commissioner McDonald

Discussion: Detective Reed explained this agreement is a customary agreement that required some changes and was sent to Mr. Carter for revision. Detective Reed stated Wold adjusted the agreement and edited it to meet Mr. Carters revisions and resubmitted.

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler	X			
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
MOTION PASSED 5-0				

D. Resolution 16-24, A Resolution authorizing the Mayor to execute a sales proposal agreement between Atlantic Coast Fire Trucks, LLC and the City of Fairview, Tennessee. (Fire Chief)

Motion to approve the sales proposal with the additional language added in provision number eight of “to the extent legally permissible”: Commissioner Johnson

Second: Commissioner McDonald

Discussion: Chief Hughes explained this sales order is for the purchase of a new engine that will be housed at station 32 once built. Chief Hughes stated this engine will replace a 2007 model that is still in front line service. Chief Hughes stated it will take approximately 800 days to build this engine and currently the plan is to pay cash for the engine. Mr. Carter stated provision eight of the contract should be deleted or revised to add the wording, “to the extent legally permissible”. Chief Hughes stated the purchase of this engine will allow the department to move the current engine to reserve status.

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler	X			
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
MOTION PASSED 5-0				

E. First Reading, Ordinance 2024-07, An Ordinance to amend Article 2, Section 103.4 of the Design Review Manual for the City of Fairview, Tennessee, and to repeal and replace in its entirety, Title 13, Chapter 4, “Tree Planting and Protection” of the Municipal Code for the City of Fairview, Tennessee. (Vice Mayor Butler)

Motion to approve: Commissioner Hall

Second: Commissioner Johnson

Discussion: Vice Mayor Butler explained this ordinance amends Title 13 of the Municipal Code and revises the Design Review Manual to clearly define that the Board of Commissioners is the keeper of the tree bank funds and makes the decisions on how those funds are spent. Vice Mayor Butler stated this ordinance also clearly defines the makeup of the Parks and Landscape Board. Commissioner Hall questioned if the city manager will have the authority to spend tree bank funds up to \$25,000. Mr. Carter replied only if the funds have been appropriated by the board. Mr. Daughety also replied the funds would have to be in the budget and allocated and appropriated by the Board of Commissioners before being spent.

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler	X			
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
MOTION PASSED 5-0				

12. Roundtable: Mayor and Commissioners

Commissioner Hall – Commissioner Hall thanked all city employees and recognized the administration and court employees. Commissioner Hall reminded everyone about the Arbor Day/Earth Day celebration held at the park. Commissioner Hall requested additional signage for Veterans Park and Historical Village and stated additional signs have been ordered for Bowie Park.

Commissioner McDonald – Commissioner McDonald stated he has noticed the “Welcome to Fairview” signs look aged and could use some work. Commissioner McDonald thanked the P&L Board for taking care of the Arbor Day and Tree City requirements. Commissioner McDonald thanked Mr. Daugherty and Mr. Greer for the time they spent with him throughout the week. Commissioner McDonald wished Commissioner Johnson a Happy Birthday and thanked Vice Mayor Butler for his part in creating the new tree ordinance.

Commissioner Johnson – Commissioner Johnson wished Vice Mayor Butler’s daughter a Happy Birthday.

Vice Mayor Butler – Vice Mayor Butler wished Commissioner Johnson a Happy Birthday and thanked the P&L Board for all their work and time spent on Tree City/Arbor Day. Vice Mayor Butler welcomed the all new employees and asked for an update regarding dispatch fees.

Mayor Anderson – Mayor Anderson welcomed all the new employees. She reminded everyone that I-840 is down to one lane at exit 28. Mayor Anderson wished Commissioner Johnson a Happy Birthday. She reminded everyone of the Wildflower Walk at the park. She congratulated the new officers on their graduation from the police academy and congratulated Ben Knox for obtaining his CFMO. Mayor Anderson stated she is excited to see the progress on the new City Center and is excited that summer camps are back at Bowie Park. Mayor Anderson obtained some good information at the GNRC meeting for senior citizens she wishes to pass along and will post that information on her social media. Mayor Anderson stated she met with county mayor, Rogers Anderson, and is happy to announce that the city’s dispatch fees will not increase for the next fiscal year and a full review will take place in order to provide a better plan in the future. Mayor Anderson reminded everyone to help keep Fairview beautiful by picking up trash and not throwing it out.

13. Adjournment @ 8:13 P.M. – Commissioner Johnson



Rachel Jones, City Recorder