

**CITY OF FAIRVIEW  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
JUNE 20, 2024, 7:00PM, CITY HALL**

Lisa Anderson, Mayor  
Brandon Butler, Vice Mayor  
Wayne Hall, Commissioner  
Stuart L. Johnson, Commissioner  
Chris McDonald, Commissioner  
Tom Daugherty, City Manager  
Patrick Carter, City Attorney  
Rachel Jones, City Recorder

**Staff Present:** Tom Daugherty, Rachel Jones, Keith Paisley, Bree Bailey, Patrick Carter, Ethan Greer, Sean Sullivan, Zack Humphreys, Keith Reed, Patti Carroll

1. **Call to Order @ 7:02 P.M.** – Mayor Anderson
2. **Roll Call** - City Recorder, Rachel Jones

	<b>PRESENT</b>	<b>ABSENT</b>
Mayor Anderson	X	
Vice Mayor Butler		X
Commissioner Hall	X	
Commissioner Johnson	X	
Commissioner McDonald	X	

3. **Prayer and Pledge** – Commissioner Johnson
4. **Mayor Comments** – Mayor Anderson welcomed everyone to the meeting and reminded everyone to speak into their microphones.
5. **Approval of the Agenda**

**Motion to approve:** Commissioner Johnson  
**Second:** Commissioner McDonald

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>RECUSE</b>
Mayor Anderson	X			
Vice Mayor Butler				
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
<b>MOTION PASSED 4-0</b>				

6. **Citizen Comments**
  - A. Susan Morrison – 7250 Northwest Hwy
  - B. Marshall Walker – 7229 Northwest Hwy
7. **Public Announcements, Awards, Recognitions**
  - A. **City Events** – City Manager, Tom Daugherty
8. **Staff Comments and Monthly Reports**
  - A. **Community Services Report** – City Planner, Ethan Greer
  - B. **Police Department Report** – Police Chief, Zack Humphreys
  - C. **Fire Department Report** – Fire Marshal, Sean Sullivan
  - D. **Finance Report** – City Manager, Tom Daugherty

**E. City Manager Report - City Manager, Tom Daugherty**

**9. Consent Agenda**

**A. Minutes from June 6, 2024, Board of Commissioners Regular Meeting.**

**Motion to approve:** Commissioner Johnson

**Second:** Commissioner Hall

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler				
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
<b>MOTION PASSED 4-0</b>				

**10. Old Business**

**A. Resolution 24-24, A Resolution of the City of Fairview, Tennessee, to adopt the Williamson County Growth Plan as recommended by the Williamson County Growth Plan Coordinating Committee. (City Planner)**

**Motion to approve:** Commissioner Johnson

**Second:** Commissioner McDonald

**Discussion:** Mr. Greer explained this item was on the agenda previously and was deferred for thirty days due to a correction needed on the growth plan for Spring Hill. Mr. Greer stated that Fairview’s growth boundary pulled a little from the northern border along Davidson County and added area near the I-840 corridor. Mr. Carter stated all of the municipalities in Williamson County that have voted have approved.

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler				
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
<b>MOTION PASSED 4-0</b>				

**B. Second and Final Reading, Ordinance 2024-10, An Ordinance to amend Title 4, Chapter 2, Personnel Rules and Regulations and to adopt the Fairview Policy Manual for the City of Fairview, TN. (City Manager)**

**Motion to approve:** Commissioner Johnson

**Second:** Commissioner Hall

**Discussion:** Mr. Daugherty stated this policy provides automatic reviews and updates on laws as well as provides electronic training for employees.

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler				
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
<b>MOTION PASSED 4-0</b>				

**11. New Business**

**A. Resolution 29-24, A Resolution of the Board of Commissioners of the City of Fairview, Tennessee, confirming the appointment of one (1) citizen to the Planning Commission.**

Mr. Greer stated Mr. Mike Anderson submitted an application for the Planning Commission open seat, however, is unable to attend the meeting due to a recent surgery.

Applicants present:

1. Don Bufalini
2. Will King
3. Cameron Campagna

**Motion to nominate Will King:** Mayor Anderson

**Second:** Commissioner McDonald

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler				
Commissioner Hall		X		
Commissioner Johnson	X			
Commissioner McDonald	X			
<b>MOTION PASSED 3-1</b>				

**B. Resolution 30-24, A Resolution of the Board of Commissioners of the City of Fairview, Tennessee, confirming the appointment of one (1) citizen to the Parks And Landscape Board.**

Applicants present:

1. Charlotte "Sherry" Wright

**Motion to appoint Sherry Wright:** Commissioner Hall

**Second:** Commissioner Johnson

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler				
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
<b>MOTION PASSED 4-0</b>				

**C. Resolution 31-24, A Resolution awarding the bid to the lowest responsive and responsible bidder, G & C Supply Co. Inc, for the removal and replacement of street signs in the Castleberry Farms Neighborhood. (City Manager)**

**Motion to approve:** Commissioner Johnson  
**Second:** Commissioner Hall

**Discussion:** Mr. Daugherty stated he is happy with the bid the city received. Mr. Daugherty stated the price is to remove the current signs and install the new ones. Mr. Daugherty stated going with this company allows the city to keep a small inventory on hand should a sign get damaged and the process to reorder is easy should that become necessary. Mr. Greer noted that all streets in this neighborhood are city owned and maintained.

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler				
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
<b>MOTION PASSED 4-0</b>				

**D. Resolution 32-24, A Resolution of the City of Fairview Board of Commissioners approving a schedule change for November 2024 meeting dates. (Mayor Anderson)**

**Motion to defer to next meeting:** Commissioner Hall  
**Second:** Commissioner Johnson

**Discussion:** Mayor Anderson stated she has an out of town city event to attend and is asking to make an alternate date for the November 21<sup>st</sup> BOC meeting. Commissioner McDonald suggested deferring this item to next meeting to give Vice Mayor Butler an opportunity to participate in the discussion.

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler				
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
<b>MOTION PASSED 4-0</b>				

**E. Ordinance 2024-11, An Ordinance to amend the Zoning Ordinance of the City of Fairview, Tennessee, by Rezoning 57.9 (+/-) acres of property located at 7281 Northwest Highway, consisting of Williamson County Tax Map 021, Parcels 62.00 and 63.00, from RS-40 (Single Family Residential) to R-20 (One and Two Family Residential), Property Owner: Northwest Cove, LLC. (City Planner)**

**Motion to approve:** Commissioner Johnson  
**Second:** Mayor Anderson

**Representatives:** Nathan McVey, T Square Engineering – Tony Cavender, Owner  
**Discussion:** Mr. Greer stated this property is being requested to be rezoned from RS-40 to R-20. Mr. Greer stated the Planning Commission considered this request and provided a negative recommendation to the BOC. Mr. Greer stated new information was provided to the planning office and the BOC referred this item back to the Planning Commission for reconsideration. Mr. Greer stated after reconsideration from the Planning Commission they provided a positive recommendation to the BOC by a vote of 5-2. Commissioner Johnson asked Mr. Greer what the previous vote was from the Planning Commission. Mr. Greer replied the original vote from the Planning Commission was 7-0 for a negative recommendation. Commissioner Johnson asked Mr. Greer about the original information provided to the Planning Commission. Mr. Greer replied that the Planning Commission seemed concerned about density in this area and about homes fronting the proposed Northwest Hwy. Mr. Greer stated a conceptual plan was presented to the Planning Commission at the reconsideration and after the Planning Commission members saw the conceptual plan several of them changed their votes. Commissioner Johnson stated he doesn't feel half acre lots are bad, and that this development has half acre lots all around it. Mayor Anderson pointed out that the BOC never voted on this item and that it was not voted down. Mayor Anderson stated when the BOC got the new information the BOC sent this item back to the Planning Commission to be reconsidered.

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler				
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald		X		
<b>MOTION PASSED 3-1</b>				

**F. Resolution 33-24, A Resolution of the Board of Commissioners of the City of Fairview, Tennessee, authorizing the Mayor to execute the Site Development Agreement Contract for 2332 Fairview Blvd. (City Engineer)**

**Motion to approve:** Commissioner Johnson  
**Second:** Commissioner McDonald

**Discussion:** Mr. Greer explained this agreement is for a commercial project located adjacent to the DMA/Covenant Health Clinic that will have five tenants. Mr. Carter pointed out a typo in section I that needed to be corrected to severability instead of separability.

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler				
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
<b>MOTION PASSED 4-0</b>				

## **G. Discussion – Planning and Engineering Pass-Through Fees (City Planner)**

Mr. Greer stated the city is looking to increase the fees for planning and engineering. Mr. Greer stated other municipalities charge pass-through fees to pass along fees for third party services such as engineering and plan review charges. Mr. Greer explained that currently the city utilizes a third party plan review service and a third party engineering service. Mr. Greer asked the boards thoughts on increasing the fees to accommodate for these third party services or if they would like to use pass-through fees for the third party services. Commissioner Johnson stated he would like to use pass-through fees. Mayor Anderson also agreed. Commissioner Hall stated he is for it. Commissioner McDonald asked about the process for this to take place. Mr. Carter replied staff will bring a list of various items of what is being charged now and what the proposed charges will be. Mr. Carter suggested seeing what other jurisdictions are charging in comparison to Fairview.

## **12. Roundtable: Mayor and Commissioners**

**Commissioner Hall** – Commissioner Hall thanked all city employees for their hard work.

Commissioner Hall thanked Mr. Tarolli for her service and dedication to Fairview and welcomed Ms. Wright to the Parks and Landscape Board. Commissioner Hall welcomed Mr. King to the Planning Commission. Commissioner Hall stated he is glad to hear about the budget and glad to hear all departments came in under budget.

**Commissioner McDonald** – Commissioner McDonald thanked Ms. Tarolli for all her years of service to Fairview. Commissioner McDonald also thanked all the Planning Commission applicants and welcomed Will King and Sherry Wright to their boards. Commissioner McDonald thanked Mr. Daugherty for handling the budget and noted it is great that all departments stayed under budget.

**Commissioner Johnson** – Commissioner Johnson welcomed Ms. Wright and thanked Ms. Tarolli for all she has done. Commissioner Johnson also welcomed Mr. King. Commissioner Johnson noted he will be out of town for the July 3<sup>rd</sup> celebration.

**Vice Mayor Butler** – Absent

**Mayor Anderson** – Mayor Anderson reminded everyone about the schedule change for July's meetings. Mayor Anderson also reminded everyone about the July 3<sup>rd</sup> event. She noted there were great applicants for the Planning Commission and welcomed Mr. King. Mayor Anderson thanked Ms. Tarolli for her service on the Parks and Landscape Board and welcomed Ms. Wright. Mayor Anderson spoke about the new healthcare facility in Franklin and encouraged everyone to check it out. Mayor Anderson thanked all the departments for staying under budget and thanked Mr. Daugherty for his work on the budget. Mayor Anderson announced a Codes Inspector job opening for the city and stated applications are open through July 28. Mayor Anderson reminded everyone to help keep Fairview beautiful by picking up trash and not throwing out.

## **13. Adjournment @ 8:33 P.M.** – Commissioner Johnson

  
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Rachel Jones, City Recorder