

**CITY OF FAIRVIEW
 BOARD OF COMMISSIONERS
 REGULAR MEETING MINUTES
 AUGUST 15, 2024, 7:00PM, CITY HALL**

Lisa Anderson, Mayor
 Brandon Butler, Vice Mayor
 Wayne Hall, Commissioner
 Stuart L. Johnson, Commissioner
 Chris McDonald, Commissioner
 Tom Daugherty, City Manager
 Patrick Carter, City Attorney
 Rachel Jones, City Recorder

Staff Present: Tom Daugherty, Rachel Jones, Keith Paisley, Bre Bailey, Patrick Carter, Ethan Greer, Sean Sullivan, Patti Carroll, Ray Martin, Keith Reed, Zack Humphreys

1. **Call to Order @ 7:03 P.M.** – Mayor Anderson
2. **Roll Call** – Rachel Jones, City Recorder

	PRESENT	ABSENT
Mayor Anderson	X	
Vice Mayor Butler	X	
Commissioner Hall	X	
Commissioner Johnson	X	
Commissioner McDonald	X	

3. **Prayer and Pledge** – Vice Mayor Butler
4. **Mayor Comments** – Mayor Anderson welcomed everyone to the meeting. Mayor Anderson stated it is an exciting night having the all the players, coaches, and parents present that represented Fairview in the Diamond Youth Softball World Series and stated what a great tournament it was. Mayor Anderson also reminded everyone to use their microphones when speaking.
5. **Approval of the Agenda**

Mayor Anderson amended the agenda to add Resolution 39-24 as item 11. C.

Motion to approve as amended: Commissioner Johnson
Second: Commissioner Hall

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler	X			
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
MOTION PASSED 5-0				

6. **Citizen Comments** - None
7. **Public Announcements, Awards, Recognitions**
 - A. **City Events** – Tom Daugherty, City Manager
 - B. **Recognition** – Diamond Youth Softball World Series
 - C. **Recognition** – Keith Paisley, 25 years of employment with the City of Fairview
8. **Staff Comments and Monthly Reports**

- A. **Community Services Report** – Ethan Greer, City Planner
- B. **Police Department Report** – Zack Humphreys, Police Chief
- C. **Fire Department Report** – Scott Hughes, Fire Chief
- D. **Finance Report** – Tom Daugherty, City Manager
- E. **City Manager Report** – Tom Daugherty, City Manager

9. **Consent Agenda**

- A. **Minutes from August 1, 2024, Board of Commissioners Work Session.**
- B. **Minutes from August 1, 2024, Board of Commissioners Regular Meeting.**

Motion to approve: Commissioner Johnson

Second: Commissioner McDonald

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler	X			
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
MOTION PASSED 5-0				

10. **Old Business** - None

11. **New Business**

- A. **Ordinance 2024-15, An Ordinance adopting and enacting a Codification and Revision of the Ordinances of the City of Fairview, Tennessee. (City Manager)**

Motion to approve: Commissioner McDonald

Second: Commissioner Hall

Discussion: Mr. Daugherty stated this project has been ongoing for over a year. Mr. Carter stated he has reviewed the updated version and feels like it is in good shape. Mr. Carter stated this revision will be a significant improvement from what we currently have. Mr. Daugherty gave a recap of the process that was followed during the code revision stating that MTAS sent their model policies, along with an “in house review” and an “attorney review”. Mr. Daugherty noted the model policies provided included best practices and followed all updated laws. Mr. Daugherty stated Mr. Carter completed the attorney review section and himself along with Ms. Jones completed the in house review with guidance from MTAS. Mr. Daugherty also stated each department head reviewed each revision as well as the Board of Commissioners had the opportunity to review and submit any suggested revisions. Mr. Daugherty stated this final revision includes all ordinances that have been passed up to this point. Mr. Daugherty stated there will be a public hearing and second reading on September 19, 2024, and if passed the city will begin to follow the newly adopted code and any changes to the new code will be done by ordinance.

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler	X			
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
MOTION PASSED 5-0				

B. Resolution 38-24, A Resolution authorizing the City of Fairview Fire Department to participate in the Property Conservation Matching Grant Program. (Fire Chief)

Motion to approve: Commissioner Johnson

Second: Vice Mayor Butler

Discussion: Mr. Sullivan stated this is a matching grant to allow the fire department to purchase lighting for the training tower to help keep the area lit and to allow for night training.

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler	X			
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
MOTION PASSED 5-0				

C. Resolution 39-24, A Resolution of the Board of Commissioners of the City of Fairview , Tennessee, authorizing the mayor to execute the Site Development Agreement Contract for Richvale Phase 5. (City Planner)

Motion to approve: Commissioner Johnson

Second: Mayor Anderson

Discussion: Mr. Greer stated this agreement has been signed by the developer. Mr. Greer also stated the city engineer established the reclamation bond at \$992,938.00 and the performance bond at \$1,900,037.00.

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler	X			
Commissioner Hall	X			
Commissioner Johnson	X			
Commissioner McDonald	X			
MOTION PASSED 5-0				

12. Roundtable: Mayor and Commissioners

Commissioner Hall – Commissioner Hall thanked all city employees for their hard work and thanked Detective Reed for attending the monthly coffee at Apex Bank. Commissioner Hall also congratulated Mr. Paisley and thanked him for his service. Commissioner Hall thanked everyone who was involved in the softball World Series tournament and stated all teams showed great sportsmanship.

Commissioner McDonald – Commissioner McDonald congratulated Mr. Paisley and congratulated all the softball players and everyone who was involved in the World Series tournament.

Commissioner Johnson – Commissioner Johnson congratulated Mr. Paisley on his 25 years of service with the city.

Vice Mayor Butler – Nothing

Mayor Anderson – Mayor Anderson congratulated Mr. Paisley. Mayor Anderson reminded everyone of the Town Hall meeting on August 29, 2024. Mayor Anderson stated she is excited about the new hires for the police and fire departments. Mayor Anderson thanked Mr. Greer for compiling the list of approved developments. Mayor Anderson reminded everyone to help keep Fairview beautiful by picking up trash and not throwing out.

13. Adjournment @ 8:10 P.M. – Commissioner Johnson

Rachel Jones

Rachel Jones, City Recorder