



CITY OF FAIRVIEW

2024 Christmas Parade

“Frozen”

Saturday, December 7th, 2024

Arrival Begins at Staging Location: 8:00 a.m. Step-off: 10:00 a.m.

*** Please read the following information carefully before filling out the Application ***

GENERAL EVENT INFORMATION:

- If the parade is canceled due to weather the parade will be rescheduled for Saturday, December 14th, 2024. In the event of cancellation, the City of Fairview will notify all participants ASAP via email.
- We will do our absolute best to keep the parade on schedule, however, it could be delayed due to weather or unforeseen circumstances.
- Confirmation of parade application acceptance will be sent by email upon review of your completed participant application, consent and liability waiver and receipt of your entry fee.
- The City of Fairview reserves the right to refuse entry to any applicant at any time and to limit the number of participants in any entry.
- Parade line-up order and staging location, along with a map of the staging location and parade route, will be emailed the week of the parade to the contact email listed on the application.

PARADE PARTICIPANT RULES

- Parade Participant Application and a Parade Participant Consent and Liability Waiver **MUST BE COMPLETED** for an entry to participate in the parade.
- You, the individual who completes this application, are responsible for the safety of your group’s participants. You are also responsible for any person(s) walking with you, your vehicle, and for passing along the parade participant rules to everyone involved with your entry, including parents, before the parade.
- Participants **SHALL NOT MOVE EITHER ON OR OFF THEIR FLOAT** or vehicle during the parade.
- Children under the age of 10 are not permitted to walk in the parade unless approved by the city. A responsible adult must be present on the float or other parade vehicle throughout the entire parade.
- Equine entries are welcomed and are not required to wear a manure catch bag.
- Disregard for parade participant rules may disqualify a participant from future parades. **SAFETY IS OUR FOREMOST CONCERN.**

PARADE ENTRY RULES

- **NO Santas or full Santa costumes.** Our real Santa, featured as the grand finale, would be jealous.
- **DO NOT STOP** anywhere along the parade route. All participants must remain moving in a forward motion with the parade during the entire event.
- **DO NOT THROW CANDY** from floats and/or vehicles. Distributing candy is not required, but if you wish to

distribute candy it must be handed out by walkers.

- Parade entries **MAY ONLY PLAY CHRISTMAS MUSIC.**
- Portable generators used for a float must be securely mounted on a vehicle or other substantial base. A minimum 12-inch clearance must separate any part of the generator from light, combustible fabric, or decorating materials.
- Trailers **MUST HAVE SIDERAILS ON ALL SIDES**, including the back, that are a **MINIMUM OF 12 INCHES HIGH.**
- All motorized entries must be driven by a licensed driver and shall be driven in a safe manner adhering to Tennessee law.
- The driver/operator of the vehicle must have clear visibility of the road ahead after all decorations are in place.
- Verify your insurance will cover your vehicle, and the safety of your participants as well as onlookers who may be harmed by your vehicle.

APPLICATION DEADLINE: All Parade Participant Applications, Parade Participant Consent and Liability Waivers and payments must be turned in by Friday, November 22nd. **NO LATE ENTRIES WILL BE ACCEPTED.**

ENTRY JUDGING:

- Parade entries will be judged on the following criteria:
 - First impression and general appearance
 - Consistency with parade theme and holiday spirit
 - Imaginative use of lights as a part of the complete design in support of the parade theme
 - Difficulty and quality of construction and workmanship
 - Creativity and artistic decorations unique to your entry
- Recognition will be given in the following categories: 1st Place, 2nd Place, 3rd Place & Mayor's Cup

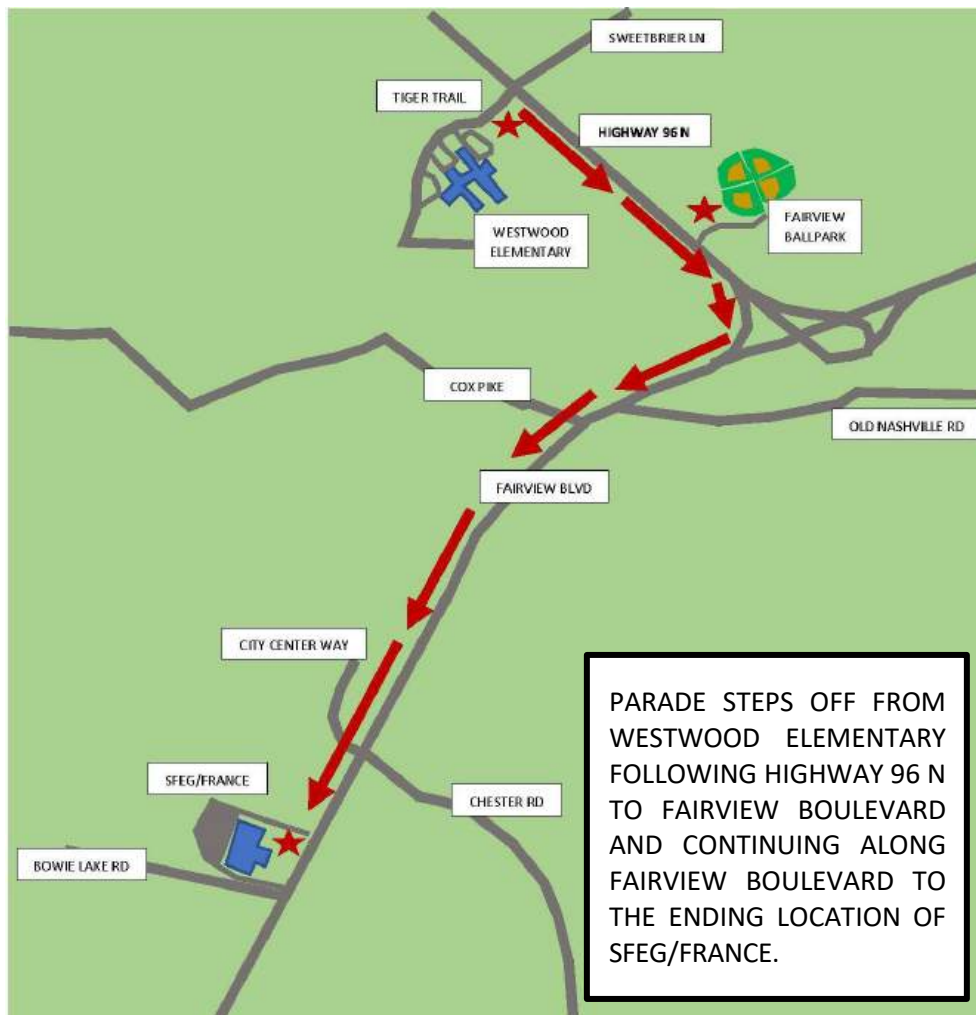
PARADE STAGING

- Staging for all motorized vehicles will begin at 8:00 a.m. AT WESTWOOD ELEMENTARY SCHOOL. Equine will offload from their trailers at the FAIRVIEW BALLPARK and catch the parade as it rolls past.
- Placement of parade entries in the lineup is the responsibility of the City of Fairview.
- Transportation to the staging location is the responsibility of the participants.
- During parade line-up, **ONLY** the approved parade entries will be allowed in the staging area. **NO EXTRA VEHICLES ARE ALLOWED!**
- Drivers **MUST STAY WITH THEIR VEHICLES AT ALL TIMES.** Leaving a float and/or vehicle unattended is strictly prohibited.
- Absolutely **NO ALCOHOLIC BEVERAGES OR SUBSTANCE USE** is allowed in the staging area or during the parade. Violation of this rule will result in removal from the parade.
- **ALL** parade participants **MUST** be lined up **NO LATER THAN 9:00 a.m. LATE ARRIVALS WILL NOT BE ADMITTED TO STAGING LOCATION.**

PARADE STEP-OFF

- The Parade BEGINS AT WESTWOOD ELEMENTARY AT 10:00 A.M. Equine entries will be added on at Fairview Ballpark.

PARADE ROUTE



PARADE END – PICK UP

- Parade ENDS INTO THE PARKING LOT OF SFEG (FRANCE PLANT). If you do not need to drop off parade participants, please keep driving westbound on Fairview Boulevard.
- Transportation from the pick-up location is the responsibility of the participants.
- Parade vehicle will make its way to the rear parking lot of SFEG/France and MUST COME TO A COMPLETE STOP WITH ENGINES TURNED OFF before off-loading any participants.
- We suggest groups FORM CARPOOLS for pick-ups to help alleviate traffic congestion.

QUESTIONS? CONTACT RICHARD ROSS AT 615-387-6140 OR RROSS@FAIRVIEW-TN.ORG

“FROZEN” PARADE PARTICIPANT APPLICATION

Entry Name _____

Type of Entry: Antique Vehicle Band Cheer/Dance Team Commercial Vehicle
 Dignitary Emergency Vehicle Float + Vehicle Horse (Qty. _____)
 Jeep Non-Profit Organization Religious Organization ATV/UTV

Sponsoring Business/Organization _____

Contact Person* _____

Mailing Address _____

Phone Number _____ Email _____

Driver’s License of Vehicle Operator _____ State of Issue _____

Approximate Number of Participants _____ Participants will: RIDE WALK BOTH

General Entry Fee for All Participants: \$30 (payable by check, money order, cash, or card in person or via check/money order by mail)

No fee for non-profits

Description of Entry: _____

*contact person should be available on parade day for any required last minute communications

*be sure to include details such as type of vehicle, length of trailer, how theme will be shown, include any unique features of your design

MAIL COMPLETED PARADE PARTICIPANT APPLICATION AND LIABILITY WAIVER WITH PAYMENT (IN THE FORM OF CHECK OR MONEY ORDER PAYABLE TO CITY OF FAIRVIEW) TO CITY OF FAIRVIEW, ATTN: RICHARD ROSS, 7100 CITY CENTER WAY, FAIRVIEW, TN 37062 OR DROP OFF AT CITY HALL DURING NORMAL BUSINESS HOURS (MON-FRI 8 AM TO 4:30 PM)

CITY OF FAIRVIEW 2024 CHRISTMAS PARADE • SATURDAY, DECEMBER 7, 2024
“FROZEN” PARADE PARTICIPANT CONSENT AND LIABILITY WAIVER

I, _____, a duly authorized agent and representative of _____ organization (if applicable), in consideration of entry and participation in the City of Fairview 2024 Christmas Parade, sponsored by the City of Fairview, to be held Saturday, December 7, 2024, hereby agree to be liable for any injury, accident, or property damage sustained by me, my agents or my employees. Furthermore, I agree to release, indemnify, and hold harmless the City of Fairview, and all of its officials, agents, employees, and volunteers from all claims of injuries, costs, loss, reasonable attorney’s fees or claims of liability arising from, connected with, or due to any errors, omissions or negligent acts associated with entry and participation in the City of Fairview’s Christmas Parade before, during and after the event.

I hereby acknowledge that I have read the Parade Participant Rules and Parade Entry Rules (collectively, the “Rules”) that are part of this application and are a prerequisite to participation in the City of Fairview 2023 Christmas Parade and agree that the parade entry and all its participants and others assisting or otherwise connected to my group will abide by said Rules before, during and after the parade if this application to participate in the parade is approved.

I, and those I represent, hereby grant full permission to the City of Fairview and/or agents authorized by them, to take photographs, video, and record or produce communications of this event for publicity, promotion, media coverage and other legitimate purposes.

I hereby certify and declare that I am at least 18 years of age, under no disability and have the full right and authority to execute this Parade Participant Consent and Liability Waiver for myself and my organization. Further, I have read the Rules, I understand that this is a family friendly event, and I agree to maintain a level of appropriateness acceptable for children. I further certify that I am executing this Parade Participant Consent and Liability Waiver voluntarily and that this Parade Participant Consent and Liability Waiver shall be binding upon me, my heirs, assigns and legal representatives.

Applicant Name

Applicant Signature

Date

CITY OF FAIRVIEW USE ONLY		
REC'D _____	PAID \$ _____	SIGNED WAIVER _____
APPROVED _____	EMAIL SENT _____	SHOW/NO-SHOW _____